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Appointment Cancellation Policy

In an effort to provide the best possible service, I maintain a full schedule, but never “double-book” appointments. I thought it was best to clarify my cancellation policy.

For all Established Patients:

All appointments must be cancelled one week prior to the scheduled time. I will charge for appointments cancelled with less than one week of notice unless I can use the time for another patient, or you reschedule to a mutually agreed upon time during that same week.

Late Cancellations/ No-Shows

All patients who are either late cancelling their appointments or do not show up at their scheduled time will be billed for the full scheduled time. (I will not charge you if I can fill your time or if you reschedule to a mutually agreed upon time during that same week.)

I have read and received a copy of the above Notice of Cancellation Policy.

Patient Name

Patient Signature

Date